

U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION	DATE VOUCHER PREPARED	SCHEDULE NO.
	CONTRACT NUMBER AND DATE	PAID BY
	REQUISITION NUMBER AND DATE	

<b>PAYEE'S NAME AND ADDRESS</b>	DATE INVOICE RECEIVED
	DISCOUNT TERMS
	PAYEE'S ACCOUNT NUMBER
	GOVERNMENT B/L NUMBER

SHIPPED FROM	TO	WEIGHT
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NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)</i>	QUAN-TITY	UNIT PRICE		AMOUNT <span style="float: right;">( 1 )</span>
				COST	PER	

(Use continuation sheet(s) if necessary) **(Payee must NOT use the space below)** **TOTAL**

PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE	APPROVED FOR BY <sup>2</sup>	EXCHANGE RATE =\$1.00	DIFFERENCES	TITLE <i>(Signature or initials)</i>
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Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

*(Date)*
*(Authorized Certifying Officer)*
*(Title)*

ACCOUNTING CLASSIFICATION

P A I D  B Y	CHECK NUMBER	ON TREASURER OF THE UNITED STATES	CHECK NUMBER	ON <i>(Name of bank)</i>
	CASH	DATE	PAYEE <sup>3</sup>	\$

1 When stated in foreign currency, insert name of currency. 2 If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3 When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.	FOR  TITLE
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**PRIVACY ACT STATEMENT**

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.